**MEETING MINUTES**

**CARROLL COUNTY PUBLIC SERVICE AUTHORITY**

**JULY 12, 2021**

**CARROLL COUNTY GOVERNMENTAL CENTER**

**BOARD MEETING ROOM**

**HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their regular meeting on Monday, July 12, 2021 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Robbie McCraw, Chairman, Tracy Moore, Vice-Chairman, Rex Hill, Dr. Thomas Littrell, Phillip McCraw and Garry Jessup. Also present were Michael Watson, Executive Director, Dana Phillips Assistant Director, Secretary/Treasurer.

**CITIZEN TIME**

No one present

**(ORDER)**

**CONSENT AGENDA**

Upon a motion by Mr. Moore, seconded by Mr. Jessup and duly carried the Authority does hereby approve the consent agenda, Sections A, B, & C. The June 2021 minutes are on file in the PSA office for review:

**Claims:**

Check #24629 claim for Key 6/14/2021 in amount of $5320.00

Checks #24730-24751 claims for 6/24/2021 in amount of $104,986.72

Checks #24752-24768 claims for 6/29/2021 in amount of $4,972.21

**Transfer for claims**

Transfer for claims May 25, 2021 $51,792.08

Transfer for claims June 13, 2021 $169,309.96

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**(ORDER)**

**ROBINSON, FARMER, COX ASOCIATES, PLLC ENGAGEMENT LETTER APPROVAL**

Upon a motion by Mr. Moore, seconded by Mr. Jessup the Authority does hereby approve the engagement letter from Robinson, Farmer, Cox Associates for the 2021 audit.

**NEW BUSINESS**

Mr. Watson: Regarding extensions and new connections, tonight at the Board of Supervisors meeting I will be requesting a workshop to make it possible to use some of the Recovery money that we have received to be able to serve these request and also to do some repairs on wells, sewer Exit #1 and equipment.

**PROJECT UPDATES**

Refinancing has been closed. Three RFP’s have been received, The Lane Group, Peed & Bortz and Hurt & Profit.

**(ORDER)**

**APPROVAL TO AWARD ENGINEERING SERVICES AS NEEDED**

Upon a motion by Mr. Hill, seconded by Dr. Littrell and duly carried the Authority does hereby approve to award Engineering Service as Needed to The Lane Group, Hurt & Profit and Peed & Bortz.

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**AUTHORITY MEMEBERS TIME**

Mr. Jessup: Really don’t have anything, will need to speak to Dana when we leave.

Mr. Phillips McCraw: Nothing, thank you.

Mr. Hill: I don’t have anything.

Mr. Moore: I don’t have a lot, but I will think all the employees for all their hard work. When you see the employees out, they are always being productive.

Dr. Littrell: I don’t have anything.

Mr. Robbie McCraw: I don’t have anything either, but to think the employees and hope that we can get something worked out at Exit #1, that seems to be our thorn in the side.

**(ORDER)**

**ADJOURNMENT**

Upon a motion by Mr. Moore, seconded by Mr. Hill and duly carried the Authority does hereby approve to adjourn at 3:24 pm until their next regular scheduled meeting on August 9, 2021 at 3 pm.

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Robbie McCraw Chairman Dana Phillips, Sec/Treasurer

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Mike Watson, Executive Director